



Tuition and Fees

Below you will find UNAD Florida's full list of tuition and fees for the 2017 Academic Year.

Please note all fees are in **U.S. Dollars**.

Tuition (per credit) – All courses	\$100
Fees	
1. Technology Fee (per academic year)	\$50*
2. Course e-books or instructional material	\$50 - \$100 (average per course) ^
3. Graduation Fee	\$100
4. Non-Refundable Application Fee	\$100
5. Degree Apostille (optional)	\$90
6. Change of Program Fee	\$100
7. Official Academic Transcript-Domestic	\$20
8. Official Academic Transcript-International	\$30
9. Education Records (per page)	\$0.50
10. Late Payment Fee	\$50
11. Insufficient Funds or Declined Payment	\$50
12. Replacement/Duplicate Diploma Fee	\$50
13. Proctoring Fees (as noted in LMS)	Varies
14. Florida private ceremony	\$200

Graduate Programs

Tuition (per credit) – All courses	
1. MA in Education-Higher Ed. Specialization (39 cr.)	\$220
2. MA in Education –Online Ed. Specialization (39 cr.)	\$220

3. MA in Teaching English as a Foreign Language (TEFL) (42 Cr.)	\$220
4. Master of Business Administration (39 cr.)	\$220
5. Doctor of Business Administration (64 cr.)	\$450
6. Doctor of Education in Educational Technology (60 cr.)	\$450
Fees	
1. Technology Fee (per academic year)	\$50*
2. Course e-books or instructional material	\$50-\$100(average per course) ^
3. Graduation fee	\$100
4. Florida private ceremony	\$200
5. Non-Refundable Application Fee	\$100
6. Degree Apostille (optional)	\$90
7. Change of Program Fee	\$100
8. Official Academic Transcript-Domestic	\$20
9. Official Academic Transcript-International	\$30
10. Education Records (per page)	\$0.50
11. Late Payment Fee	\$50
12. Insufficient Funds or Declined Payment	\$50
13. Replacement/Duplicate Diploma Fee	\$50
14. Proctoring Fees (as noted in LMS)	Varies
15. Change of Program Fee	\$100^^
16. Continuing Dissertation Seminar IV (per year)	\$1,000^^^

* The Technology Fee is \$50.00 per academic year. That covers access to University systems such as the Online Classroom, the Student Portal, and other academic resources. The Technology Fee is fully refundable if a student does not attend beyond Week 1 of a course. After this time, the fee becomes non-refundable. Students are charged the Technology Fee for repeated coursework in any semester.

^ For courses where digital materials are provided in lieu of textbooks from a vendor, a \$50.00 to \$100.00 fee is applied directly to the student's account concurrent with the charge for tuition. Students are not charged the CDM fee for repeated coursework if previously charged, unless a book has changed.

^^Time limits for proctored tests are set by the instructor in the LMS. U.S. based students pay directly with a credit card, international students without credit cards can pay the University directly (as they pay their tuition) and will receive an access code for the proctoring. Rates at time of printing are:

1-hour or less proctored exam: \$17.50

2-hour proctored exam: \$25.00

^^^ Only required if student has not completed the proposal after four months of taking Doctoral Seminar III. The Continuing Dissertation Seminar IV will be required by the school up to two additional times if after four months of taking the last Continuous Dissertation Seminar IV the student has not completed its proposal. After the third time the Continuous Dissertation Seminar IV is voluntary and must be requested by the student.

TUITION Payment Option

All students are eligible for our tuition payment plan. Essentially, the student pays a 50% deposit on acceptance based on total number of credits registered for in that term. The other 50% of the balance for that semester's tuition is divided into monthly payments during the semester. Students must be done paying that semester's tuition before being allowed to register for the following semester courses. Students must fulfill all the requirements in the plan to receive their diploma and/or University transcripts.

Forms of Payments

Personal Check
Money Order
Cashier's Check
Wire Transfer
All Major Credit Cards
Online Payments

University Cancellation & Refund Policies

The following policies govern refunds to students in case of course drop, withdrawal, or dismissal from the University. Students may cancel or request refund by filling out Withdrawal/Cancellation Form in person or sending it via email.

Cancellation of Studies

Should a student cancel his or her studies for any reason, or should a student's enrollment at UNAD Florida be terminated for any reason, all refunds will be made according to the following schedule:

1. All monies (100%) will be refunded if UNAD Florida does not accept the applicant, or if the student cancels within (3) three business days after signing the Enrollment Agreement and making an initial deposit payment.
2. Cancellation up to and including the 10th business day after classes start will result in a refund of 100% of the monies paid, except for the application fee.
3. Cancellation on or after the 11th business day after classes have started will result in no refund.
4. Refunds will be made within 30 days of receipt of Cancellation Notice.

Books and Publications

Any publication or book acquired by the student through UNAD Florida, including textbooks, is nonrefundable. For courses where digital materials are provided in lieu of textbooks, a \$50.00 fee is applied directly to the student's account concurrent with the charge for tuition. The Course Digital Materials (CDM) fee is fully refundable if a student does not attend beyond Week 1 of a course and did not download any materials for the course. After this time, the fee becomes non-refundable. Students are not charged the CDM fee for repeated coursework if previously charged, unless a book has changed.

Technology Fee

The Technology Fee is fully refundable if a student does not attend beyond Week 1 of a course. After this time, the fee becomes non-refundable. Students are charged the Technology Fee for repeated coursework.

Dismissal/Expulsion

Students dismissed or expelled from the University will be refunded monies as per refund policy.

Tuition Reimbursement

Tuition Reimbursement Plan

Tuition Reimbursement may be selected as a payment option if your employer reimburses a portion of your annual tuition to you. Tuition is deferred a maximum of 30 days after grades are received, regardless of when you receive payment from your employer. Applicable fees are due on or before the start date of each course. To qualify, you must submit a signed Tuition Reimbursement Certification and Authorization Form and include a valid credit card number with authorization to charge the card. This card will be charged once the 90-day deferment period expires if any balance remains on the account.

Documentation required for the Tuition Reimbursement Plan:

1. Tuition Payment Agreement
2. Tuition Reimbursement Certification and Authorization Form

Company Direct Tuition Reimbursement Plan

UNAD Florida will defer payment until one month after grades are posted for students that work for a company that will pay UNAD Florida directly after the student submits grades. If the company forfeits its obligation to pay, the student will have to pay any outstanding obligations and choose another option for subsequent enrollment.

Documentation required for the Tuition Reimbursement Plan:

1. Payment Plan Agreement
2. Company Direct Reimbursement Certification and Authorization Form