



UNDERGRADUATE PROGRAM ENROLLMENT AGREEMENT

(FRM002)

STUDENT INFORMATION													
Last Name:		First Name:											
Address :													
City:		State :	Zip Code :										
Country:		Date of Birth (MM/DD/YYYY) : / /											
PROGRAM INFORMATION													
Program Name :		Credential Awarded :											
<input type="checkbox"/> Industrial Administration <input type="checkbox"/> Commercial Administration <input type="checkbox"/> Social Psychology <input type="checkbox"/> Systems Engineering <input type="checkbox"/> Mass Communication		<input type="checkbox"/> B.S. in Industrial Administration <input type="checkbox"/> B.S. in Commercial and Marketing Administration <input type="checkbox"/> B.A. Social Psychology <input type="checkbox"/> B.S. Systems Engineering <input type="checkbox"/> B.A. Mass Communication											
Completion Time : 120 credit hours		Start Date :	Anticipated Completion Date :										
PROGRAM COST													
One time costs	Application Fee (non refundable):	USD 50	USD 50										
	Graduation Fee	USD 100	USD 100										
Recurring Costs	Tuition Fee per credit	USD 100	USD 12,000										
Other Costs	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Change of Program Fee</td> <td style="padding: 2px; text-align: right;">USD 100</td> </tr> <tr> <td style="padding: 2px;">Graduation Fee</td> <td style="padding: 2px; text-align: right;">USD 100</td> </tr> <tr> <td style="padding: 2px;">Textbooks & Supplies *</td> <td style="padding: 2px; text-align: right;">USD 2,800</td> </tr> <tr> <td style="padding: 2px;">Insufficient Funds Fee</td> <td style="padding: 2px; text-align: right;">USD 50</td> </tr> <tr> <td style="padding: 2px;">Late Payment Fee</td> <td style="padding: 2px; text-align: right;">USD 50</td> </tr> </table>	Change of Program Fee	USD 100	Graduation Fee	USD 100	Textbooks & Supplies *	USD 2,800	Insufficient Funds Fee	USD 50	Late Payment Fee	USD 50		
Change of Program Fee	USD 100												
Graduation Fee	USD 100												
Textbooks & Supplies *	USD 2,800												
Insufficient Funds Fee	USD 50												
Late Payment Fee	USD 50												
Total Program Cost**			USD 12,150										
Payment Terms	Payments may be made by check (payable to UNAD Florida), or by credit card. Payment is expected prior to the beginning of classes every semester.												
Cancellations	I understand that all classes are subject to change or cancellation. If UNAD cancels the course in which I am enrolled, I can select any one of the following options: a) Transfer to a different UNAD course on offer b) Ask for a Refund												
Admission	In order to be admitted to an undergraduate course of study, prospective students must: 1. Request official academic transcripts from their high school. Transcripts are to be mailed directly to UNAD Florida. Applicants are responsible for initiating the request(s) for transcripts, and for verifying that they are sent to UNAD Florida, 2800 Weston Rd. Suite 203. Weston FL, 33331. USA prior to the start of the term for which they are admitted. 2. High School diploma. 3. Submit an Application for Admission form. The completed form can be sent by email to contact@unad.us, or by fax to (954) 389-0506, or by regular mail to UNAD Florida, 2800 Weston Road Suite 203, Weston, FL 33331 4. When applying to UNAD Florida, a student must take the UNAD Florida's English Test. This test will determine the English proficiency of the student. If the student achieves a score of 95+ on the first part, he/she must take the second part and score over 60 to be placed on COM111. If a student scores less than 95 in the first test he/she will be placed in remedial courses.												



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* Estimate for books and supplies
 ** If student follows program as prescribed

REFUND POLICY and SIGNATURE	
Refund Policy	<p>Should a student cancel his or her studies for any reason, or should a student's enrollment at UNAD FLORIDA be terminated for any reason, all refunds will be made according to the following schedule:</p> <ol style="list-style-type: none"> 1. All monies, except the application fee, will be refunded if UNAD FLORIDA does not accept the applicant, or if the student cancels within three business days after signing the Enrollment Agreement and making an initial payment. 2. Cancellation up to and including the 10th day after classes start will result in a refund of 100% of the monies paid, with the exception of the application fee. 3. Cancellation on or after the 11th day after classes have started will result in no refund. 4. Refunds will be made within 30 days of receipt of Cancellation Notice. 5. Any publication acquired by the student through UNAD FLORIDA, including textbooks, is nonrefundable.
Employment Guarantee	UNAD Florida cannot guarantee job placement. Graduates may encounter employment limitations due to market constraints or other economic variables.
Contract termination or cancellation	Failure to pay all tuition and required fees by the semester start date, as published in the University catalog, will result in late fees being assessed on the student's account.
Graduation Requirements	<p>To be awarded a degree from UNAD Florida , a student must fulfill the following requirements:</p> <ul style="list-style-type: none"> • Successfully complete his or her chosen program of study as it appears in Part 2 of the catalog (Course Descriptions). • Successfully complete the language requirement. • Have a cumulative GPA of 2.0 or above. • Be under no outstanding financial obligations to UNAD Florida.
<p>I hereby affirm that the information given in this enrollment agreement is true and complete. Further, I have read the catalog and understand the refund policy and agree to abide by its terms.</p>	
<p>_____</p> <p>Student Signature</p>	<p>_____</p> <p>Date (MM/DD/YYYY)</p>
<p>_____</p> <p>UNAD FLORIDA Official Signature</p>	<p>_____</p> <p>Date (MM/DD/YYYY)</p>